Neelima.Telugu

A Proud Teacher- A mind Engineer & A Life Director

D-No- 17-11-16/1

Revenue Colony

5th Street

Kakinada-533001

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**Professional Summary:**

An adaptable and creative teacher with **22 years** of experience, skilled at developing engaging, hands-on lessons that inspire students and foster success. Caring and flexible, experienced in using social skills and empathy to manage classroom behavior effectively. Skilled in curriculum development, classroom management, and utilizing diverse teaching methods to cater to a variety of learning styles. Proven track record of improving student performance and engagement through innovative lesson planning and personalized instruction. Committed to ongoing professional development and staying current with educational best practices.

**Academic Background:**

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| --- | --- | --- | --- | --- |
| **S.No** | **Name of the Degree** | **Name of the University** | **Year of Passing/Status** | **%** |
| 01 | PH.D | JNTUK | 2024 | Awarded |
| 02 | M.Phil | Nagarjuna University | 2014 | 74% |
| 03 | B.Ed | Andhra University | 2013 | 79% |
| 04 | M.A | University of Hyderabad | 2002 | 53.14% |
| 05 | B.A | Andhra University | 2000 | 65% |
| 06 | Intermediate | Board of Intermediate Education | 1997 | 72% |
| 07 | SSC | School of Secondary Education | 1995 | 60% |

**Work Experience: 22 Years of Teaching Experience across Various Educational Levels**

* Working as an Assistant Professor of English in **Aditya Engineering College** from 8th October 2009 to till date
* Worked as a Lecturer of English at **Regency Institute of Science & Technology** for 04 years from 2005 August to 2009 September
* Worked as a Junior Lecturer of English in **Sri Chaitanya Junior College** for 2 years from 2003 June to 2005 August
* Worked as an English Teacher at **Aditya Public School** for an year from June 2002 to June 2003

**Training Programs, Faculty Development Programs & Seminars Attended:**

* Attended a five day Faculty development program on “**Transformative**

**Teaching and Research: Using AI Tools and Adaptive Technologies**” conducted by GMRIT from September 2nd to 6th September 2024

* Attended a five day Faculty development program on **“Innovative Teaching Methodologies** ” conducted by Aditya University from July 22nd to July 27th 2024.
* Attended a five day Faculty development program on **“Transformative**

**Pathways : AI & Emerging Trends in English Language & Literature”** conducted by GMRIT from September 17th to 21st September 2024

* **A TESOL certified trainer** by World TESOL Academy **( online) in 2021**
* Attended a Training Program **by SEGUE Foundation Soft Skills in association with HEXAWARE** company from 5th November 2021 to 9th November 2021.
* Attended a short term program through ICT mode on NBA Accreditation from 22-4-2019 to 26-04-2019 in association with NITTR.
* Attended an Awareness Session on Effective Teaching from 15-07-2019 to 19-07-2019 by NITTR
* Attended a five day workshop on **Innovation in Teaching English,** in Pragathi Engineering College from 6th December 2017 to 10th December 2017.
* Attended Training Program organized by **APSCHE** in collaboration with **British Council** from May-15th -21st 2017 & May 29th -June 3rd 2017 ( **MASTER TRAINER**)
* Participated in Teachers Training Program conducted by **NITTTR Academy**, Chennai
* Attended UGC National Seminar on Comparative Literature conducted by AUSMN PG centre on April 8th and 9th at Kakinada.
* Attended a workshop on **Interview Skills and Resume Writing** at Kakinada Deep C Academy in the month of June 2011
* Attended a workshop on **“Learning centered English Classroom**” in Association with JNTU Narasaraopet, on 24th & 25th March 2017.
* Attended an Orientation Program by Centre of Excellence for E-Resource development & Deployment from JNTUK on 8th September 2014.

**National /International Conferences attended and Papers presented:**

1. Attended and Presented a paper on “Technical Writing v/s Expository Writing” in a National Conference at Gitam University on 23 and 24 th Sept 2011
2. Attended and Presented a Paper on “Teaching English to Rural students” in an International Conference at Tumkur university- Tumkur on 21 st oct 2011
3. Attended and Presented a Paper on “ Victim emerging as a Victor “ in an International Conference at Garden City College –Bangalore27th and 28th jan-2012
4. Attended and Presented a paper on “ stress-managing techniques” in a National Conference at st.Josephs college for Women –Guntur on 26 and 27 th march 2012
5. Presented a paper in a national conference at MGIT- Hyderabad on “ Employability skills and Industry needs” 9/10th Nov 2012
6. Presented a Paper on Spoken English at MGIT- Hyderabad on 3 / 4 th April 2014
7. Presented a paper on “ Story telling to increase oral proficiency with an integrated Language skill approach” at Garden City College, International Conference in Bangalore on February 5th & 6th 2016
8. Attended and presented a paper in the National Seminar on “English Language Teaching” at BVRIT, Hyderabad on 1st & 2nd April 2016.
9. Attended and presented a paper in the International Conference in association with ELTAI Tirupati Chapter on “Integrated Language Teaching” at Sree Rama Engineering College, Tirupati on 26th & 27th August 2016.
10. Attended and presented a paper on “Innovative trends in teaching English with an integrated skill approach” on 16 and 17th February 2018, Vijayawada Andhra Loyola College.
11. Attended and Presented a paper on “Women in Literature “ on February 8th 2019, in C.R.Reddy college ELURU
12. Attended and presented a paper on “Integrating Language Skills to teach English- An Empirical Study- on 15th & 16th February 2019, in Vignan Foundation for Science, Technology & Research, ELURU.
* **Papers Published** :
1. “Employability skills and Industry needs “ in the International Journal of the Frontiers of English Literature and the patterns of ELT with ISSN : 2320-2505
2. Technical Writing v/s Expository writing in IJELLH with ISSN 2321-7065
3. “Integrated Language Teaching” --- ELTAI –Tirupati Chapter
4. Innovative trends in teaching English with an Integrated skill approach , article in the book “ English Language and Literature in the Era of Globalization”
5. “ Integrating Language Skills to teach English- An Empirical Study” in Review of Research” an UGC approved journal with ISSN 2249-894X (Impact Factor : 5.7631)
* **Guest Lectures/ Resource Person:**
* Delivered a guest Lecture on **“ The Importance of English Language in the Modern Era”** at D.S.Rao’s Spoken English Academy
* Trained Students of engineering College at DNR Bhimavaram on “ **Personality Development & Body Language”**
* Delivered a Guest lecture on **“Employability Skills and Industry Needs”** at Kims Amalapuram.
* Delivered a Guest Lecture on **“Presentation Skills**” at Vignan University
* Organised and conducted a one day workshop to Faculty on “English for Specific Purposes” at Aditya College of engineering & Technology on 17/12/2016.
* Rendered Service as a **MASTER TRAINER** in ACET.. to train the faculty in June 2017.
* **MASTER TRAINER TRAINING** to Faculty of Aditya Degree College in April 2019.
* Delivered a Lecture on “ **Sexual Harassment at workplace”**  in association with Women Employment & Empowerment on Feb10th & 11th 2020 at Aditya Engineering College.
* Resource Person for an FDP on “**Empowering Educators through linguistic & Literary Knowledge” &** enlightened the audience on “ **Navigating Complexities-An Integrated Approach to Teach English”..** on 11 and 12th November 2021.

**Certifications & Courses :**

* Certified as TESOL trainer from World TESOL ACADEMY
* Certified as a **Master Trainer of English Language** by **British Council.**
* NPTEL certified on “ Business English Communication” in Feb 2018.
* NPTEL Certified on “ English Language for Competitive Exams” in July 2018.

**Achievements in Content Creation:**

* Served as a content writer for the college website, enhancing online presence and engagement
* Experienced educator and content creator with a talent for writing compelling storyboards for educational institutions, enhancing learning experiences and engagement.
* Designed handbooks for RAK Ceramics Limited, ensuring clarity and usability
* Corrected and refined Pearson Publishers English textbook, improving content accuracy and readability
* Edited the university brochure, ensuring clear and compelling communication

**Books & Book Chapters Authored :**

* Authored a book on “Effective Technical English: A guide for enhancing Professional Communication “ published by HSRA publications with an ISBN number 978-93-5506-732-6.
* Authored a book chapter on “AI based Language Teaching”.

**Extra-Curricular Activities:**

* Language Tutoring
* Language Learning Resources
* Language Contests: organized Language Contests such as Jam Sessions, Debates, Group Discussions to motivate students improve Language skills
* Cultural Events: Organized Cultural Events and acted as a Cultural co-ordinator to help students learn more about the culture they are living in.

**Contribution to Academic Environment/Institution:**

* Prepared lab manuals for the English Lab
* Acted as Department Internal Exam Cell In-Charge
* Coordinated cultural events for the college's annual fest and technical fest
* Served as one of the NAAC coordinators

**Personal Strengths:**

* Good communication Skills, fast Learner and very adaptive to multifarious situations
* Self-starter, able to handle multiple tasks simultaneously
* Time Management
* Ability to work under pressure
* Ability to work in a team

**Special Interests, Activities & Achievements:**

* Works as an Anchor for several stage shows.
* Done devotional albums in the name of the almighty.
* Worked as an Anchor and News Reader for Teja, Etv-2 and Local Channels
* Participated in several Music Shows and rendered voice as a Gospel Singer.
* Winner of Many Musical Shows ( Doremi,Sa-Re-Ga-Ma-Pa, paadutha theeyaga)
* Won Prizes in Singing and Elocution Competitions.

**Computer Skills:**

Internet Browsing, M.S.office,Power Point, Excel

**Personal Details :**

DOB : 12th June .

Languages Known : English,Telugu,Hindi

 **Summary**

Neelima Telugu is a dedicated and creative educator with 22 years of teaching experience across various educational levels. Currently serving as an Assistant Professor of English at Aditya Engineering College for the past 14 years, she excels in developing engaging lessons, innovative curriculum design, and effective classroom management. A certified TESOL trainer and British Council Master Trainer, Neelima has delivered 8 impactful guest lectures, conducted 10 faculty development programs, and presented 12 papers at national and international conferences. Her contributions extend to content creation, including editing 2 textbooks, designing handbooks for RAK Ceramics Limited, and enhancing institutional websites. A passionate mentor, she organizes language contests, cultural events, and academic initiatives, fostering student success and institutional growth. Additionally, Neelima is a talented singer, anchor, and winner of numerous music and elocution competitions, showcasing her versatility and creativity. Known for her excellent communication skills, adaptability, and teamwork, she is committed to lifelong learning and inspiring others to achieve their full potential.